

This form is only available from the
CCAP system used by the circuit courts.

STATE OF WISCONSIN	CIRCUIT COURT	SAMPLE COUNTY	For Official Use Only
Case Caption		Reminder Notice	
Date of Birth: mm-dd-yyyy		Case No: 2003TR123456	

DEBTOR NAME
SECONDARY ADDRESS
PRIMARY ADDRESS
CITY WI 54321

You have been ordered to pay the following:

Ct	Descr.	Citn.	Violation	Disposition	Sched Type.	Sched Desc.	Amount
1	Charge Description	Citation No.	mm-dd-yyyy	mm-dd-yyyy	Both fine and costs	Schedule Description	\$ XXX.XX
Total Amount Assessed:						\$ XXX.XX	
Payments And Adjustments:						\$ XX.XX	
Total Amount Due:						\$ XXX.XX	

The Total Amount Due was due on December dd, yyyy. If payment is not made immediately, one or more of the following enforcement actions will be taken:

- arrest and commitment to the county jail.
- suspension of your driving privileges for up to two years.
- a civil judgment entered against you.
- referral to a collection agency.
- certification to the Department of Revenue for interception of your tax refund.

Return this notice with payment to:	Sample County Circuit Court
Cty. Courthouse	
Secondary Address	Date: mm-dd-yyyy
Primary Address	
City, WI 54321-1234	